

## Constitution and By-Laws

(Amendments February 22, 2010)

### ARTICLE 1

The name of this association shall be The Ohio Association of Plumbing Inspectors.

### ARTICLE 2

#### OBJECTS

The objects of this association are to:

- A. Cooperate in any revision of the Ohio Plumbing Code and in any revision of the laws of the State of Ohio pertaining to plumbing.
- B. Work toward a uniform plumbing code for all political sub-divisions of the State of Ohio.
- C. Promote uniform application of all state, county, municipal, and health districts plumbing codes.
- D. Secure and promote uniform administrative ordinances and regulations and uniform inspection methods.
- E. Promote closer cooperation among inspectors, building departments, health department, plumbing and mechanical contractors, fire departments, design professional and the public.
- F. Promote and improve the standards of the profession of plumbing inspectors through continuing education, training, and certification.

### ARTICLE 3

#### MEMBERS

- A. Membership shall be classified as active, associate, and honorary life.
  1. Active membership shall be limited to any person who holds a valid Ohio Plumbing Inspector Certificate issued by the Board of Building Standards or the Department of Commerce.
  2. Retired person may continue as members with all rights and privileges as active members but must pay dues as required of active members, except those who have received an honorary life membership.
  3. Associate membership shall be limited to national or regional organizations, manufacturers of plumbing materials, architects, engineers and other with similar interests and individuals concerned with the plumbing industry. Such members may attend regular meetings and serve on committees.

- B. Except in the case of honorary life membership, membership shall be by written application and approved by the Board of Trustees. Membership applications may be obtained from the secretary of this association.
- C. The annual dues shall accompany application for membership, as stipulated in Article 8 of this constitution and by-laws. The Board of Trustees will review the application at the next Board meeting.
- D. In the event of the rejection of any application by the Board of Trustees, dues and accompanying papers shall be returned to the applicant.
- E. The Board of Trustees shall not be required to state the reason for the rejection or disapproval of any applicant, except for the minutes of the meeting at which the said applicant may have been rejected or disapproved.
- F. Any person not being a State Certified Plumbing Inspector may in the association, but to hold an office or appointment they must be State Certified Plumbing Inspector, except for those appointed as Associate Members by the Board of Trustees.
- G. Only members in good standing may vote to elect the officers and trustees.

#### ARTICLE 4 OFFICERS

- A. The officers of this association shall consist of a President, Vice President, Secretary and Treasurer who shall be elected at the annual meeting of the association from the members who, at the time of their election, are in good standing. Members designated to serve as President, Vice President, Secretary and Treasurer must have served one (1) term as trustee and have carried out the association's business. Such newly elected officers shall hold office for a period of two (2) years beginning with the date of their election to office, or until their successors have been duly elected and qualified. Nominees must be present at the annual meeting to be accepted for nomination. Only active members in good standing shall be elected officers and trustees and only active members in good standing may vote to elect the officers and trustees.

- B. The President shall preside at all meetings of the association and shall appoint all chairmen and committees not specifically provided for herein. The President shall also preside at all Board of Trustees meetings and perform all other duties usually performed by the President of an association.
- C. The Vice-President shall perform the duties of the President in the absence of the President, and shall assist the President in the conduct of their office and the activities of the association.
- D. The Secretary shall keep the minutes and records of all meetings and association activities, perform the correspondence of the association.
- E. All association funds shall only be used for association expenses as determined by a quorum of the Board. Trustees and officers shall serve without salary. But shall be entitled to reimbursement of expense incurred in performance of their duties and functions.
- F. The Treasurer or President shall sign all checks disbursing funds for the association.
- G. The Vice President shall fill a vacancy as President automatically. All other vacancies on the Board of Trustees or any other office shall be filled by appointment from the Board of Trustees for the duration of the term of such position.
- H. The Treasurer shall receive and disburse the funds of the association in accordance with the terms of the constitution and by-laws of this association and shall render a treasurer's report at each annual meeting of the association and at such other times when called upon to do so by the President or Board of Trustees.

#### ARTICLE 5

#### BOARD OF TRUSTEES

- A. Eight members shall be elected as members of the board of Trustees by the membership. Only active members in good standing may be elected as trustees and only members in good standing may vote for members of the board of trustees.
- B. The duly elected President, Vice President, Secretary and Treasurer shall be ex-officio members of the Board Trustees and shall have the right to vote at all Board meetings.
- C. There shall be elected to the Board of Trustees two (2) members from each of the four (4) districts from the State of Ohio, northeast, northwest, southeast and southwest. The one candidate from each district receiving the highest number of votes at the first meeting shall serve a term of two (2) years. The candidate from each district receiving the next highest number of votes at the first meeting shall term of one (1) year. Thereafter, four (4) members shall be elected at each annual meeting to serve a term of two (2) years or until there successor have been duly elected and qualified.
- D. The policies, business, property, and management of the association shall be under the authority of the Board of Trustees.

- E. A quorum shall consist of seven (7) members of the Board of Trustees or officers.
- F. The immediate past president shall be an ex-officio member of the Board of Trustees and shall have the right to vote at all Board meetings.
- G. The Chief Plumbing Inspector of the State of Ohio shall be an ex-officio member of the Board of Trustees and shall have the right to vote at all Board meetings, but cannot serve the Ohio Association of Plumbing Inspector as President.

## **ARTICLE 6 MEETINGS**

- A. An annual meeting of the association shall be held each year at such time and place as may be designated by the Board of Trustees.
- B. The President of this association shall have the right and authority to call meetings, as he feels necessary. The President also shall call a meeting upon request of not less than seven (7) members of the Board of Trustees.
- C. The Officers and Board of Trustees shall have quarterly meetings through out the fiscal year at a location so designated by the President of this association.

## **ARTICLE 7 AMENDMENTS**

The constitution and by-laws of this association may be changed and/or amended by a vote of two thirds (2/3) of the members in good standing of this association who are present and vote on the issue at the annual meeting of the association. Any proposed change in the constitution and by-law shall be mailed to each active member of the association not less than thirty (30) days prior to the next annual meeting. Said notices shall be performed by and at the expense of the proponet of said change or amendment, except when the said changes or amendments are proposed by not less than two thirds (2/3) of the members of the Board of Trustees, the notice and mailing shall be performed by the secretary at the expense of the association.

## **ARTICLE 8 ANNUAL DUES**

Dues may be changed by recommendation of the Board of Trustees only and approval by two thirds (2/3) of the members present at the annual meeting. The thirty (30) day requirement does not apply to dues.

- A. The amount of dues for the various classes of membership shall be:
  - 1. Active membership-\$50.00.
  - 2. Honorary/Life Members shall be exempt from payment of dues.
  
- B. The dues shall cover the year March 1<sup>st</sup> to the last day in February of the following year and shall be paid on or before the first day of April.
  
- C. Notices of said dues shall be mailed to each member by the Treasurer each year prior to December 31<sup>st</sup> of the year preceding the expiration of dues.
  
- D. The Secretary shall maintain an accurate roster of the membership, including mailing address.
  
- E. No person shall be a member in good standing who has not paid their annual dues.

## **ARTICLE 9**

### **PARLIAMENT AUTHORITY**

Roberts Rules of Order shall be final authority on all questions of procedure and parliamentary laws not covered by the constitution and by-laws of this association.